



Conditions of Use *continued*

4 Photographic imagery must be credited to *National Railway Museum*, and must be printed in close proximity to the printed image(s) and the source information must be legible.

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How the Museum can help you

Appointments
Enquiries
Archive Research Services





Making an appointment or enquiry

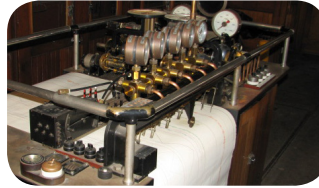
The Archive is open to visitors by appointment. All visitors who wish to access the Archive can make an appointment by contacting the Assistant Curator, preferably via email or letter.

NRM staff and volunteers may be unavailable or offsite. To avoid disappointment please make an appointment by contacting the co-ordinator of the relevant area:

To make an enquiry please submit a query, preferably via email to one of the following contacts:

- **Administration/general enquiries** Sid Boucher (Administration)
Email info@nrm.org.au
- **Archive/Curatorial** Bron Lloyd (Curator, Archives)
Email curator@nrm.org.au
- **Exhibits/Displays** Moana Colmer (Curator, Exhibits/Displays)
Email curatorexhibit@nrm.org.au
- **Gabby Sexton (Assistant Curator)**
Email assistcurator@nrm.org.au
- **Chris Gordon (Office Co-ordinator)**
Email bookings@nrm.org.au
- **Operations enquiries** Richard Crookall (Operations Manager)
Email ops@nrm.org.au
- **Volunteer enquiries** Graham Vincent (Administration)
Email gh.vince@bigpond.net.au
- **Catch Point submissions and enquiries** Andrew Peters
Email nrmcatchpoint@hotmail.com
- **Marketing/advertising/government agencies** Bob Sampson (Executive Officer) Email exec@nrm.org.au
- **Retail enquiries** Erica Bulach (Bookshop)
Email bookshop@nrm.org.au

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Archive Research and Photographic Services Charges

The Archive is open to visitors by appointment. To make an appointment or enquiry please contact the Assistant Curator, preferably via email or letter.

Research Charges

The collection archive facility provides a research service. The charges for this service are listed below.

Requestor/ Administration Fee/ First Hour Each/ Addit ½ hour			
Member	\$ 0.00	\$10.00	\$7.50
Non-member	\$15.00	\$15.00	\$10.00

Members who do their own research will pay no access or research fee. Non-members who do their own research will pay the \$15 access fee, plus any costs for services. If Archive staff and volunteers undertake the research members and visitors pay the hourly fee plus costs, but not the access fee.

Note: No archival materials will be permitted to leave the premises.

Documentation Copying Services

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Documentation Copying Services

Photocopying Charges

Type	Size	Charge
On plain paper		
Black & White	A4 single side	0.40
Black & White	A4 double sided	0.50
Black & White	A3 single sided	0.50
Black & White	A3 double sided	0.60
Photocopier scan	A4 - A3	\$1.50

Photographic and Documentation Imagery Digital Scans on CD Rom

300dpi	\$15.00 each scan
<i>Request for scans higher than 300dpi will be quoted separately</i>	
Large format scanning larger than A3.....	\$25
CD Rom	\$4.50 per disk

Postage Charges

Postage and Handling - Inside Australia

	Charge
• DL envelope up to 5 A4 pages folded.....	\$1.00
• A5 envelope with disk/CD Rom/up to 8 A4 pages folded	
• A4 envelope with up to 20 sheets A4 flat or up to 5 A3 folded	\$2.50
• A3 copies flat or more than 20 A4 copies packed in jiffy bag	\$10.00

Outside Australia

Quoted for specific request

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